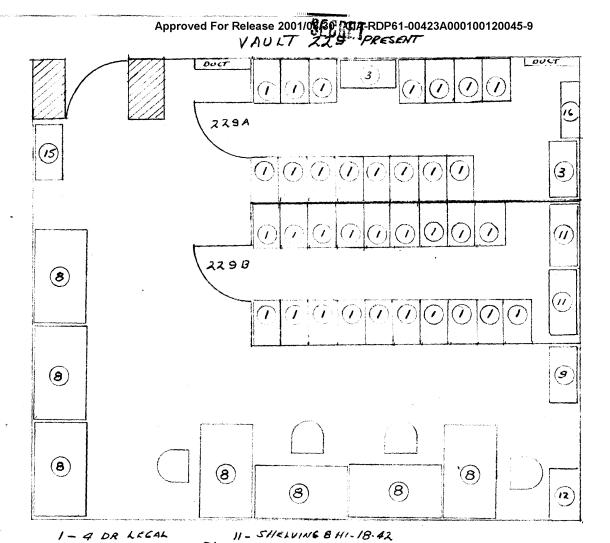
VAULTS 229 - 229A - 229B

Attachment 1 reflects the present layout for these vaults. Attachment 2 is the proposed layout. Comparative figures on file materials and file capacities, in cubic feet, are as follows:

2.10 40+	File Material	Equipment Capacity Present Proposed
229	39.7	12 84
229A	126.9	192 288
229A 229B	119.9	<u>208 288</u>
	286.5	412 660

The present equipment provides 30.4 percent expansion room. A certain amount of excess space in file equipment is necessary for working space. This varies with the type of equipment and material to be filed, but 25 percent is not excessive. It appears then that more file capacity will be needed before too long. The proposed plan will increase the expansion capacity to 56.5 percent. This could be further increased to 64.5 percent for a total capacity of 804 cu. ft. by removing the wall separating Vaults A and B. The change proposed in the seating arrangement is not essential to the proposed change in equipment, but does represent an improvement in that the present seating arrangement is conducive to excessive loss of time in casual conversation.



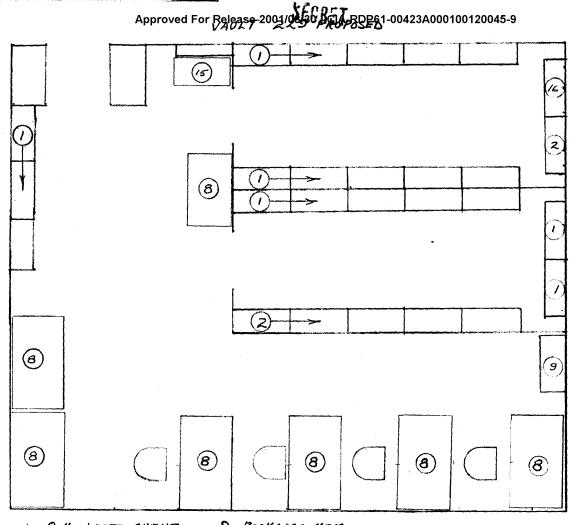
16-PIOCEON HOLE RACK 3CX 12X75 9- BOOK CASE- 4 SEC.

12 - TABLE 30"

15- COSTUMER

3- SHELVING B HI- 18-36

8- 60' DESK OR TABLE



1-8 HI- LETTER SHELVES

9 - BOOK CASE 45EC.

2. 8 HI- LEGAL SHELVES

15- COSTUMER

8 - 60 TABLE OR DESK

16 - PIOGEON HOLE RACK SG"X IL"X IS"

SECRET